



**NORTHLAND SCHOOL DIVISION NO. 61  
TEMPORARY EMPLOYMENT OPPORTUNITY  
FULL TIME (1.00 FTE) EDUCATIONAL ASSISTANT II (PUF)  
GROUARD NORTHLAND SCHOOL**

**Grouard Northland School** in Grouard, Alberta is located approximately 40 kilometers from High Prairie, Alberta and 370 kilometers from Edmonton. The school serves a student population of approximately 120 in Grades K-9. The school requires a full time (1.00 FTE) temporary Educational Assistant II (Puf) to work at the school effective immediately to June 29<sup>th</sup>, 2017. This position is conditional based on the student(s) served remaining enrolled at the school.

**Qualifications include:**

- Candidates with a Grade 12 education will be given preference
- Interest in working with special needs children
- Training and/or background in working with special needs children would be an asset.

The successful applicants should possess a strong work ethic, initiative, and the ability to work with the certificated staff at the school.

The starting salary range for this position is \$25,865.00 to \$34,101.00 (with certificate) per annum dependent upon qualifications. A comprehensive benefit package is provided after one full calendar month of employment.

**Interested applicants are asked to send a letter of application and resume with supporting documents and the names of three (3) references to:** Karen Lemay, Principal, Grouard Northland School, Bag 2000, Grouard, Alberta T0G 1C0. Phone: (780) 751-3772. Fax: (780) 751-3731. Email: [Karen.Lemay@nsd61.ca](mailto:Karen.Lemay@nsd61.ca)

Kindly note that an offer of employment will be conditional on receipt of a satisfactory criminal record check. We thank all applicants but only candidates selected for an interview will be contacted.

**Open until suitable candidate is found.**