



## 2 SUMMER EMPLOYMENT POSITIONS AVAILABLE

**Title of Position** Summer Literacy Camp Counsellor  
**Term:** 4 Week Full-Time Contract  
**Location:** Kapawe'no Community Hall + Training  
**Start date:** July 3<sup>rd</sup>



Frontier College is a national, non-profit literacy organization which was founded in 1899. We work with children, teens, adults and families who need help to improve their literacy skills. We work with a variety of community-based organizations to deliver volunteer-run, community-based programs across Canada.

The Summer Literacy Camps began in 2005 as an initiative of the 27th Lieutenant Governor of Ontario, The Hon. James Bartleman. These literacy and mental wellness camps aim to combat summer learning loss, promote a love of reading and learning, as well as increased self-confidence children and youth.

This summer, Frontier College will work in partnership with Kapawe'no First Nation, Grouard Northland School and other local community partners to deliver a second Summer Literacy Camp (aka "Summer Discovery Camp") for children in Grouard/Kapawe'no, July 10-28

### **Overall Accountability**

Camp Counselors will work as part of a small, independent team to deliver a diverse array of indoor and outdoor literacy-based camp activities in a safe, caring and fun-filled environment. Camp Counselors will benefit from intensive training before the start of camp and continued supervision throughout the summer.

Camp Counselors will report directly to the Grouard-Kapawe'no Camp Coordinator, who will in turn be remotely supervised by the Frontier College Camps Coordinator in Edmonton. This position represents an excellent opportunity for someone aiming for a career in education or social care.

The Grouard-Kapawe'no Camp Coordinator and Counsellors must be available for a week-long training program with Frontier College before camp (July 3<sup>rd</sup>–7<sup>th</sup> inclusive of travel days), learning the required skills to deliver a successful event. The training program will take place at the OPK School in Little Bigstone Cree Nation nr. Wabasca-Desmarais - travel, food, on-site daytime childcare and accommodation costs directly related to attendance will be covered.

### **Major Duties and Responsibilities**

- Day-to-day delivery and leadership of fun, engaging literacy-based camp activities
- Help create, plan and organize camp programming
- Ensuring the safety and well-being of all camp participants during camp hours
- Maintaining accurate camp records as required & gathering feedback from parents, campers & community members

- Ensuring adherence to all program directives and guidelines
- Attend and participate in all camp orientation, training and evaluation sessions

### **Skills and Attributes**

- Minimum 18 years old
- Good personal literacy skills
- Comfortable and effective working with school-aged children
- Adaptable, self-motivated, responsible, durable, creative, confident
- A positive, friendly and approachable disposition, able to model good behaviours
- Good personal literacy skills and demonstrated willingness to learn
- High stamina
- Candidate must have or will have to complete a police/criminal record check including a Vulnerable Sector Search (costs will be reimbursed)

### **Additional Bonus Assets**

- Demonstrated experience working with groups of children/youth in a summer camp or literacy program setting
- Possession of valid Standard/Emergency First Aid qualification considered an asset
- Valid driver's license and access to a vehicle

**Compensation:** We offer an attractive compensation package and a chance to work in a supportive environment.

**Interested candidates should send resumé and covering letter to:**

Matthew Gusul - Camps Coordinator, Edmonton [mgusul@frontiercollege.ca](mailto:mgusul@frontiercollege.ca)

**OR** deliver by hand to Karen Lemay at Grouard Northland School or Carol Hanlon at Kapawe'no First Nation.

**Closing date:** 17:00 May 19<sup>th</sup>, 2017

For more information about Frontier College visit [www.frontiercollege.ca](http://www.frontiercollege.ca)

You will be contacted if you are selected for an interview.

We are an equal opportunity employer. We welcome applications from diverse individuals who self-identify on the basis of any of the protected grounds under the Human Rights Code. We are committed to integration and maintaining the independence of individuals and removing barriers to accessibility in the workplace. We are committed to full compliance with the Human Rights Code, the Accessibility for Ontarians with Disabilities Act, the Occupational Health and Safety Act, and all other applicable legislation. We invite applicants to request accommodation, as required, throughout the application and hiring process.